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Governor

New Jersey Office of the Attorney General

Division of Consumer Affairs
State Board of Marriage and Family Therapy Examiners
Professional Counselor Examiners Committee
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2006 - 2008 License Renewal Process

The Division of Consumer Affairs (DCA) will offer the opportunity for the on-line renewal to certificate holders and licensees with an expiration date of November 30, 2006. The on-line renewal option will be available throughout the regular renewal period ending November 30, 2006 and for the one-month late renewal period through December 31, 2006. (A late fee of \$100.00 is required to be charged in addition to the renewal fee between December 1 through December 31, 2006.)

All licensed professional counselors, rehabilitation counselors and associate counselors are encouraged to renew on-line as it expedites the process and allows for a credit card payment. A receipt of payment is available by pressing "print" after the on-line process is complete. Once you have cleared the receipt screen, you cannot retrieve the screen in order to document the completion of your on-line renewal process and payment of the renewal fee nor will the Committee office be able to provide you with a receipt of your payment.

Any licensee that does not wish to renew on-line must request a paper renewal application by following the instructions on the initial notice of renewal that is mailed to licensees in the active license status. Committee office staff cannot request the paper renewal form for licensees during this period.